**Bank Book**

1. Check for a transaction on statement side allowing a values with a difference of +/- 1 rupee
2. Check for a transaction on statement side with exact same amount and same date
3. Check for a transaction on statement side with narration **DP AMC** and an exact amount with days difference of +/- 5 days
4. Check for a transaction on statement side with narration **TO UNIFI** and an exact amount and exact date (for sales)
5. Check for a transaction on statement side with narration **TO UNIFI** and an exact amount with day difference of +/- 1 day (for sales)
6. Check for a transaction on statement side with narration **FROM UNIFI** and exact amount and exact date (for purchase)
7. Check for a transaction on statement side with narration **FROM UNIFI** and exact amount and day difference of +/- 1 day (for purchase)
8. Check for a transaction on statement side with narration **Reversal Sale** in Bank Book the day difference should be 1 day
9. Check same amount in Bank Statement the day difference should be 10 days
10. Clubbing Narration having **C & A Charges** having same date and check in Bank Statement.
11. The day difference is 15 days for Charges
12. Narration like **Bank Interest or Interest**  and Narration in Bank Statement like **Int, Credit Int ,Credit Interest** should match the amount
13. Club the company name in same date and check the amount in Bank Statement having the Narration like **ACH**
14. **Mutual Fund** need to check in Bank Statement. The day difference should be 1 day
15. And also in **MF** check the round off transaction between 0.01 and 0.99
16. Clubbing of **MF** values in Bank Statement and then need to check in Bank Book
17. The Difference should be 1 day for Mutual Funds
18. Narration having **DP AMC** with **DP Trans** from Bank Book
19. Check the before month name having in narration and then should be clubbed
20. It should be difference of 5 days and check in Statement
21. Narration having **DP Trans** should club with **DP AMC** having same month in narration from Bank Book and check in Statement
22. Check the before month name **DP AMC and DP Trans** in narration and then should be clubbed
23. It should be difference of 5 days
24. Narration **Trade Summary** check in Bankbook having any dividend between 2 days difference
25. And then other Narration like **Trade Sales** Purchase dividend in Bankbook between 2 days difference
26. Company name having any **reversal entry** in Bankbook the difference should be 10 days
27. Narration like **Trade Settlement** need to club the values and check in Bank Statement should be having same date
28. Narration like **From Unifi** purchase need to club the values and check in Bank Statement should be having same date
29. Narration like **BSE bond, Interest as Intd , Bond Trans Charges , Stamp Duty , BONDS** should be clubbed and then check in bank statement between 1 day difference
30. Club the Narration like **C& A charges, DP charges, PMS** and check in Bank Statement should be 15 days difference
31. Narration like **MF** need to check in Bank statement having same date and narration like BSLMF and reduce the value using narration like **FORT** having 4 days difference
32. Narration is not matching this rules should be put in BRS Bank Book entries

Bank Statement

1. Check round off Transaction between 0.01 and 0.99 in Bank Book
2. Round off Transaction should be in same date
3. Check amount is in same date
4. Narration like **BSL MF, Birla MF, 21640** check in Bank Book having the same value between 1 day difference
5. Narration like **BSL MF, Birla MF, 21640** check in Bank Book having the round off value 0.01 to 0.99 between 1 day difference
6. Narration like **DP AMC** check in Bank Book having the difference of 5 days
7. Narration like **ISSL** check in Bank Book having 3 days difference
8. Narration like **Account No , Funds Trans , FORT** came we need to club the C &A charges from same month
9. Clubbing of **C &A charges** and check in Bank Statement between 15 days
10. Narration like **Credit Interest, Credit Int** need to check the amount in Bank book
11. Company name after **” –“** spilt the words and take 8 chars from bank Statement and amount should check in bank book
12. And then 8 characters should be in BankBook
13. Narration like **IL FS**  club the values and check in book having narration like **Trade Settlement**
14. Narration like **IL FS**  club the values and check in book having narration like **FROM UNIFI**
15. Narration like **MF** should be clubbed and then amount need to check in Bank book
16. The amount should be 1 day difference and check it is having credit
17. Narration like **MF** should be clubbed and then amount need to check in Bank book
18. The amount should be 1 day difference and check it is having debit
19. Narration like **DP AMC** from Bank Statement and Club the Narration like DP AMC and DP Trans from Bank book and check both the values
20. should be 5 days difference for DP AMC
21. Narration like **BSL CASH MGR REG PURCHASE**  need to check in Bank Book having 2 days difference
22. Narration like **BSL CASH MGR REG PURCHASE**  need to check in Bank Book having round off values 0.1 to 0.99
23. Narration like **FORT** need to club Narration like **Int,Trade Settlement** from Bank Book having 1 days difference
24. Narration like **Funds** need to club Narration like **Int,Trade Settlement** from Bank Book having 1 days difference
25. Narration like Account no, Funds TRF , Fort need to club the C&A,DP charges, PMS from Bank book
26. DP and PMS having the month name of C &A charges. Should be **MMM** format
27. should be 15 days difference
28. Narration like Account no, Funds TRF, Fort and check the amount in DP charges alone in Bank book and should be 15 days difference
29. Check the month name in Both side in narration
30. Narration like Account no, Funds TRF, Fort and check the amount in PMS alone in Bankbook
31. Check the month name in Both side in narration
32. Narration like BSL**MF**  and reduce the value using narration like **FORT** having 4 days difference

Check the amount in Bank book

1. Narration is not matching this rules should be put in BRS Bank Statement entries

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.no** | **Date** | **Bankbook** | **Bankstat** | **recon** |
| **1** | **20/11/2017** | **jkdas** | **sda** | **asd** |
| **2** | **Xcz\** | **czx** | **zxc** | **zcx** |